



**Pinellas Police Standards Council
Pinellas County Sheriff's Office
Administration Building
10750 Ulmerton Road
Largo, FL 33779
Agenda: Wednesday, May 8, 2019 – 8:30 AM**

1. **Call to Order** – Chairman Kevin Riley

2. **Approval of PPSC Minutes** – Draft Attached (requires motion and vote)

3. **2019/20 PPSC Budget Review and Approval (requires motion and vote)**

4. **Annual Nomination and Election of PPSC Chair and Vice Chair (requires motion and vote)**
 - Committee Chairs – Reappointment confirmation and/or open seat selection (no motion or vote requirement)

5. **PASS Update** – Director Mike Waters

6. **Committee Reports** –
 - ❖ Legislative Committee – Chief Haworth

 - ❖ Training – SPC Dean Brian Frank

 - ❖ Standards Review Committee – Chief Rob Vincent

- ❖ Finance – Chair Chief Rick Doyle
- ❖ Pinellas County Safety & Emergency Services – Director Jim Fogarty
- ❖ Pinellas County Justice Coordination – Operations Manager Deborah Berry

7. **New Business**

8. **Old Business**

9. **Roundtable**

10. **Adjourn** (requires motion and vote)

Next Meeting
Wednesday, June 12, 2019 – 8:30 AM
Tampa Bay Regional Planning Council
4000 Gateway Centre Boulevard, Suite 100
Pinellas Park, FL



**Pinellas Police Standards Council
Tampa Bay Regional Planning Council
4000 Gateway Centre Boulevard, Suite 100
Wednesday, April 10, 2019 – 8:30 AM**

ATTENDANCE: Chief Anthony Holloway (St. Petersburg PD), Chief Robert Vincent (Gulfport PD), Chief Armand Boudreau (Treasure Island PD), Chief Jeff Undestad (Largo PD), Chief Deputy Dan Simovich (Pinellas County SO), Chief Investigator Rick Hart (6th Judicial Circuit), Chief Kevin Riley (Kenneth City PD), Chief David Hendry (USF Police at St. Petersburg), Chief Rick Doyle (Town of Belleair), Dean Brian Frank (St. Petersburg College), Director Michael DiBuono (St. Petersburg College), Supervisory Senior Resident Agent Joe Boland (FBI), Major Jeff Young (Tarpon Springs PD), Deputy Chief Eric Gandy (Clearwater PD), Chief Luke Williams (Pinellas County Schools PD), Director Jim Fogarty (Pinellas County Emergency Services), Operations Manager Deborah Berry (Pinellas County Justice & Consumer Services), Director Kim Swain (Clerk of the Court), Lieutenant Brian Beery (Town of Belleair), Field Representative Scott Ballard (FDLE), ASAC John Vecchio (FDLE), Chief Judge Anthony Rondolino (6th Judicial Circuit), Director Cathy Perkins (Pinellas County Emergency Management), Amanda Coffey (Assistant Pinellas County Attorney), Ken Burke (Clerk of Circuit Court and Comptroller for Pinellas County), and Director Mike Waters (PPSC)

1. **Call to Order** – Chairman Kevin Riley
2. **Approval of Previous Month PPSC Minutes** –
Chief Jeff Undestad introduced a motion to approve the March 13, 2019 PPSC Meeting Minutes and it was seconded by Deputy Chief Dan Simovich. The Council unanimously approved the March 2019 PPSC Minutes.
3. **Speakers** –
 - ❖ Director Jim Fogarty introduced Pinellas County Emergency Management Director Cathie Perkins to the Council. Director Perkins gave a brief account of her background leading to her recent appointment as the Pinellas County Emergency Manager. She advised her office is actively preparing for the 2019 hurricane season and offered the following comments:
 - There are currently 290 mobile home parks within Pinellas County

- There is a significant and emerging population of individuals with special needs within the county.
- The Pinellas County Sheriff's Office (PCSO) has identified a location of a storm shelter for registered sex offenders residing in Pinellas.
- There will be a meeting at the PCSO for Pinellas law enforcement agencies on May 23, 2019 from 9AM to 11AM to discuss plans for the 2019 hurricane season. The PCSO contact person for this event is Captain Nick Lazaris.
- It's important for storm evacuees to understand that they must remain in designated shelters until first responders have completed debris removal.
- There will be a media day June 1, 2019 to showcase contributions of Pinellas County Emergency Services partners and our plans for the 2019 hurricane season.

Director Perkins advised a heavy emphasis will be placed on "messaging" hurricane preparedness this year. She thanked the Council for their support and welcomes suggestions to improve hurricane preparedness.

Deputy Chief Eric Gandy advised Director Perkins she may wish to consider messaging that informs storm evacuees only to take one vehicle to designated shelter locations. He stated having multiple family vehicles at the shelter sites has created issues in the past. Additionally, Deputy Chief Gandy stated she may wish to consider messaging that informs storm evacuees to remain sheltered in place until an "all clear" is provided by law enforcement.

- ❖ Chief Riley welcomed Pinellas County Clerk Ken Burke and Assistant Pinellas County Attorney Amanda Coffey to the Council's ongoing discussion regarding FDLE's recent technical audits within the Pinellas County law enforcement agencies.

Director Kim Swain went over the aspects of the March 2019 PPSC meeting. She stated she spoke with FDLE Auditor Stephanie Williams and a DRAFT MOU (Interagency Agreement between the Pinellas County Clerk of the Court and Pinellas County Criminal Justice Agencies for Courier Services) was created. Director Swain passed out the DRAFT MOU that hopefully alleviates Ms. Williams' courier concerns while distinctly recognizing the separation authority between the Courts and FDLE.

The Council took up discussion and a brief summary is as follows:

- Mr. Burke opened the discussion by placing great emphasis for the clear separation of authority and responsibility resting between the Courts and FDLE. He stated FDLE has no jurisdiction once the Clerk of Court receives a record. He stated the Supreme Court is their court of authority.

- Chief Judge Anthony Rondolino echoed Mr. Burke’s emphasis of the Supreme Court being the authority for judicial records.
- County Attorney Amanda Coffee stated the Clerk of Court office is drafting contract verbiage that will hopefully satisfy the records requirements of both the Clerk’s office and FDLE. She stated the contract verbiage will also extend to encryption and databases such as Odyssey.
- Chief Deputy Dan Simovich stated his office, specifically Assistant Chief Sean Jowel, worked tirelessly with FDLE a short time ago to develop a MOU safeguarding records procedures that is now seemingly not in compliance. He stated the MOU was reviewed/approved by FDLE leadership and now it appears a new FDLE auditor to the area has a different mindset.
- The Council collectively voiced their frustration at the appearance Pinellas County is being audited differently not only as to past compliance standards but also as it relates to other jurisdictions/counties throughout the State of Florida. The Council also expressed concern for the mannerism of the audits as its had the appearance of “audit by ambush”. Members of the Council stated compliance issues, seemingly known to the auditor during previous agency contacts, were only presented at the time of the audit not allowing for prompt redress.
- The Council jointly affirmed their tireless pursuit of finding viable solutions to achieve and sustain all FDLE compliance requirements. Their concentrated concern is for fair application of audit practices as well as constructive cooperation between agencies under inspection and auditors. Those involved should understand and respect the rights, obligations and limitations of all stakeholders.
- FDLE Special Agent in Charge (SAC) John Vecchio offered the possibility of facilitating a dialogue between FDLE Criminal Justice Information Services Division Director Charles Schaeffer and the Council regarding the records inspection discussion and a path toward compliance with objective standards.
- Mr. Burke thanked SAC Vecchio for his offer and encouraged the Council to make contact with Director Schaeffer.

4. PASS Update – Director Mike Waters

- ❖ Director Waters stated PASS activity continues to be fluid with comparable numbers, both from a fiscal and operational standpoint, as this same time last year.
- ❖ Director Waters stated he previously provided the Council with the DRAFT FY 2019/20 PPSC Budget due for final review and approval at the May 8, 2019 PPSC meeting. He stated the FY 2019/20 budget has three main topics for Council consideration:
 1. PASS Background Investigator Ken Blessing is scheduled to retire at the end of calendar year 2019. Mr. Blessing’s retirement cash payout is somewhat skewing the PASS proposed budget figures and could necessitate utilizing reserve funds. It would

be beneficial to have his replacement hired the first week of December to allow up to three weeks of background investigator training. Chief Rick Doyle added the consideration also includes an increase in the base salary of the PASS Background Investigator position to \$41,246.00 (3% increase from previous base salary).

- ❖ The Council agreed to move forward with this consideration. There were comments from the Council about revisiting overall PASS salaries; as the proposed base salary for a background investigator may be insufficient to attract or retain qualified personnel.
2. There has been discussion among the Council whether to leave the current membership contribution intact or possibly amend to a lower contribution amount and/or eliminate the PASS fee (\$250.00) for agency sponsored candidates.
 - ❖ The Council agreed to amend the consideration to leave the Council contribution amount intact while eliminating fees, up to each agency's annual contribution amount, for agency sponsored candidates.
 - ❖ The Council gave recognition and appreciation for Pinellas County Safety and Emergency services continue support of providing payment of the annual POBITS contract.
 3. The proposed budget allows for a 3% pay increase for PASS staff. Although allocated within budget, the Council reserves the authority for final consideration of any salary increase to the December 2019 PPSC meeting.
 - ❖ The Council agreed to move forward with this consideration unchanged.

The Council added an additional budget consideration to either amend or create an account whereby the Council may provide limited funding, within the confines of Chapter 72-666 - Laws of the State of Florida, toward events and other activities promoting the welfare of the Pinellas County community. The Council placed a \$1,000 limit and authorized the PPSC Chair and/or PPSC Executive Director access to the account, not to exceed \$100.00, without Council consideration or approval. Chief Judge Rondolino offered valued guidance in that any proposed expenditures should not only adhere to the provisions within Chapter 72-666 but also refrain from any political venue.

- ❖ Director Waters advised that Department of Juvenile Justice Chief Probation Officer Melissa Fuller could not attend today's meeting, but provided e-mail information for Council distribution.

5. **Committee Reports –**

- ❖ **Legislative Committee – Chief Haworth**
Chief Michael Haworth could not attend today's meeting as he was called away for an operational incident, but delivered a document for Council distribution detailing law enforcement-related bills currently under Florida congressional consideration.

- ❖ Training – SPC Dean Brian Frank
 - Dean Brian Frank advised the St. Petersburg College is offering a July 2019 course in armed assailant training to be held in the Hart Building. The course will focus on solo first responders and fire rescue response.
- ❖ Standards Review Committee – Chief Rob Vincent
 - N/A
- ❖ Finance – Chief Rick Doyle
 - Chief Rick Doyle advised all issues were addressed during the PPSC FY2018/19 Budget presentation.
- ❖ Pinellas County Safety & Emergency Services – Director Jim Fogarty
 - Director Fogarty stated his office is working with St. Petersburg College to energize interest in telecommunications courses. He stated next week (4/15/19 through 4/19/19) is Telecommunications Week in recognition of telecommunication employees.
 - Director Fogarty stated they are averaging 600 transports a day to Pinellas County hospitals.
 - Director Fogarty stated his office has applied for a federal grant that if approved/granted will bring \$500,000 to Pinellas County to combat illicit drug activity.
 - Director Fogarty advised his office is currently working with the PCSO and the St. Petersburg Police Department on patching encrypted radio channels.
- ❖ Pinellas County Justice Coordination – Operations Manager Deborah Berry
 - Manager Deborah Berry stated while the 2017/18 JAG grants are still pending, the 2018/19 will be released soon.

6. **New Business**

- ❖ Federal Bureau of Investigation Special Agent Joe Boland advised his agency is combating ongoing healthcare fraud and other economic crimes in Pinellas County, citing a recent operation in the city of Largo. Agent Boland stated the FBI aims to incorporate state and local agencies to maximize effectiveness in this regard.
- ❖ Chief Deputy Simovich recommended the Council invite Lisa Olivieri, US Secret Service Special Agent in Charge, to an upcoming PPSC meeting.
- ❖ Chairman Riley announced the Town of Indian Shores has appointed Richard Swann as Chief of Police. Chief Swann was sworn in on March 26, 2019 and once settled in, plans to be an active member of the PPSC.

7. **Old Business**

- ❖ N/A

8. **Roundtable**

- ❖ Chief Luke Williams thanked Council members for their support this school year and advised summer recess is only about seven weeks away.
- ❖ Chief Williams advised the “Summer Bridge” locations will be published soon and he will forward the document to Director Waters for Council dissemination.

9. Adjourn

Chief Doyle and Chief Williams

Next Meeting
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